



## 2023 Hadley's Art Prize Risk Assessment

<b>Event:</b>	Hadley's Art Prize Finalists' Exhibition
<b>Venue:</b>	Galleries at Hadley's Orient Hotel
<b>Address:</b>	34 Murray Street, Hobart 7000, TAS
<b>Phone:</b>	(03) 6237 2999
<b>Insurance:</b>	QBE Broadform Liability Policy Insurance \$50,000,000
<b>Access:</b>	Egress to and from the galleries are safe and without risk to visitors' health; the galleries are wheelchair accessible; disabled toilets are available.
<b>Emergencies:</b>	Emergency procedures are in place at Hadley's Orient Hotel; hotel staff and exhibition invigilators are trained to deal with emergency situations.
<b>First Aid:</b>	First aid resources are available throughout Hadley's Orient Hotel.
<b>Child-rated employment:</b>	Employees engaged in child-rated activities as defined by the Commission for Children and Young People Act 1998 and the Child Protection (Prohibited Employment) Act 1998 have current Working with Children Registration.



Activity	Personnel	Potential Risks	Control Strategies
Visiting the venue	Invigilators present for security; education officers have fine arts/visual arts degrees and/or bachelor of teaching qualifications	<ul style="list-style-type: none"> <li>▪ Stairs at front entrance</li> <li>▪ Interference from members of the general public</li> </ul>	Reception staff are stationed at the entrance to assist with cloaking large bags and umbrellas and to guide groups, including school groups, into the galleries; invigilators supervise activity in the galleries; education officers may lead school groups; first aid resources are available.
Related events - lectures/ talks/ guided exhibition tours	Invigilators present for security; education officers have fine arts/visual arts degrees and/or bachelor of teaching qualifications	<ul style="list-style-type: none"> <li>▪ Stairs at front entrance</li> <li>▪ Interference from members of the general public and school groups</li> </ul>	As above
Workshop s/ art classes	Invigilators present for security; art instructors have fine arts/visual arts degrees and/or bachelor of teaching qualifications and, for youth events, Working with Children Registration	<ul style="list-style-type: none"> <li>▪ Stairs at front entrance</li> <li>▪ Interference from members of the general public</li> <li>▪ Art materials</li> </ul>	As above + all art materials are non-toxic; students are briefed prior to commencement of assigned tasks.